

Pamlico County Farmer's Market - Vendor Application 2011

Thank you for your interest in becoming a vendor at the Pamlico County Farmers Market. Applications are available at the Pamlico County Heritage center, 10642 HWY 55 E, Grantsboro, NC. , Axelson Chiropractic, 13550 HWY 55 E, Alliance, NC. or pamlicohistory.com .

Submit by mail to: PCHA, Box 33, Grantsboro, NC 28529. The signed agreement and a \$5 non refundable application fee must be received by March 20, 2011.

A complete list of our market guidelines are attached; please read and agree to them before sending your application in.

If you have questions contact:

Jude Dodds, PCHA President at 252-745-4219 (dodds.goldie@gmail.com)

Pat Prescott, PCHA Executive Director at 252-745-2239 (patp@pamlico.net).

Vendor information:

Name of owner {s}: _____

Business or Farm Name: _____

Address: _____ City: _____ Zip: _____

Contact/ phone: _____ Email: _____

Cell: _____ Website: _____

Seller name if other than Owner: _____

Emergency Contact: _____

Checks payable to Pamlico County Farmers Market

Mail to: PCHA, PO Box 33, Grantsboro, NC 28529

VENDOR GUIDELINES

Each Saturday there will be a member of the Farmers Market Advisory Board in charge; they will be the “go to” for questions or concerns.

We have public restrooms available as well as ample parking. Vendors will be assigned parking in an area that leaves the most convenient parking to customers. Vendors are not allowed to move their vehicles until close of market day. Hours are 8:00 a.m. to 11:00 a.m. every Saturday April 2nd to November 19, 2011.

No live animals to be sold

Vendors are expected to be set up by start time and must remain until market closing

Post prices clearly for all items

Anyone using scales must have them approved by North Carolina Department of Agriculture

If not using scales vendors must sell by unit price.

All vendors will post a sign identifying the area produce is grown, eggs gathered, seafood caught, or who crafted the item. (Source of item for sale)

Any live or recorded music played in the market area must be approved by a Board Member.

Sellers are responsible for cleaning up around his/her space or vehicle and maintaining safety in that area

Crafts sold at the market must be hand crafted by the vendor selling them. They should not be pre-fabricated and should reflect a level of experience and dedication to a specific craft.

Crafts must be considered old-fashioned handmade farm crafts such as hand-sewn, knitted or crocheted items, hand-spun yarns, hand-carved wood items, handmade baskets, forged items, hand dipped candles, handmade soaps, handmade pottery, etc.

Vendors must supply their own tables, tent, etc.

Vendors are not allowed to bring pets other than service animals.

No water or ice that comes into contact with meat or fish may be deposited or allowed to drain onto the market premises.

Vendor Costs:

5% of total sales for craft vendors

3% of total sales for produce vendors

Each vendor will submit payment in an envelope with their name on it at end of market day to Board Member in charge.

Vendor noncompliance of these rules will result in a review of the Advisory Board and may result in expulsion.

*The Advisory Board has the authority to ask anyone; vendor or customer to leave the property due to actions that present risk to the safety of others or for actions which disrupt the general well being of the market.

License, Permit, Certification and Inspection Requirements - vendors are required to comply with all Federal, state, and local laws governing food safety and labeling and will provide the Board with valid and current documentation of required licenses, permits or certifications. **PLEASE SUBMIT COPIES OF LICENSURE AND CERTIFICATION.**

Indicate which of the following apply to your production and vending, and attach copies to application:

- | | |
|----------------------------------|---|
| _____ NCDA Kitchen Inspection | _____ USDA Organic Certification |
| _____ NCDA Meat Handlers License | _____ FDA Short Course Certification
(For acidified foods) |
| _____ Other: _____ | |
| _____ Other: _____ | |

Liability Insurance and Hold Harmless Provision - Pamlico County Historical Association holds general liability insurance covering the Pamlico County Farmer's Market. A Hold Harmless clause is included here as part of the Vendor Agreement.

Each vendor participating in the Pamlico County Farmer's Market shall be responsible for any loss, personal injury, deaths and/or other damage that may occur as a result of the vendors negligence or that of its servants, agents and employees, and hereby agrees to exonerate, save harmless, protect and indemnify Pamlico County Farmer's Market, its successors and assigns, from and against any and all losses, damages, claims, suits or actions, judgments and costs, and attorneys fees which may arise or grow out of any injury or death of persons or damage to property in any manner connected with the vendor' products, operations or vending at the Market.

I have read and agree to the Hold Harmless provision above. I submit that the information provided for my application is accurate and complete. I have been provided with a copy of the Pamlico County Farmers Market Rules and Regulations and I will abide by its provisions. I agree to have my farm production site inspected by a designee of the Pamlico County Farmers Market Advisory Board if requested.

PRINT NAME: _____

SIGNED: _____

DATE: _____